

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES
BOARD OF PUBLIC WORKS
January 25, 2024
George Green Council Chambers, Seymour City Hall
Virtual Option Available

A. Call to Order

B. Those Present: Mayor Nicholson, Clerk/Treasurer Boas, Brad Lucas, Dave Earley, 1st Deputy Nancy Pulsford, 2nd Deputy Melissa Herndon, Building Commissioner Jeremy Gray, Parks Program Director Tracey Cole, Fire Chief Eric Roll, Police Chief Greg O'Brien, Mayor Admin Jane Hayes, City Attorney Chris Engleking, DWP Director Chad Dixon, HR Dawn White, WPC Director Jarin Gladstein, Assistant WPC Director Doug Gregory, Ordinance Admin. Kelly Pifer, Jason Bukowski, January Rutherford, Carol King, Parks Kerry Bevers, Fireman Lucas Hackman, Detective Adam Surface, and Parks Director Chad Keithley

C. On a motion by Mr. Earley, seconded by Mr. Lucas, the minutes from the 1/11/24 meeting were approved.

D. Public Hearing – none to report

E. Old Business – none to report

F. New Business

i. The Mayor presented a request for the Farmer's Market Lot on February 1,8,15,22,& 29 for Spud Bank Food Truck. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

ii. Carol King spoke on behalf of the Seymour Museum Center and their annual request for the Farmer and Robertson's parking lot event, Parking Lot Pickers, April 27, from 6am to 3pm. Request includes Trash Cans, barricades, no parking signs, and banner placement 1 week before event. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.

iii. The Mayor presented Handicap Parking renewals for;

1. Doris Wheeler 734 E. 5th St
2. Rita Abbey 614 E 3rd St
3. David Beavers 308 N. Pine St
4. Kaly (Jerasu) Hudson 203 Calvin Blvd

All paperwork was in order, so on a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

- iv. Tracey Cole with Parks and Rec shared the following requests:
 1. Crossroads Park rental 8/2/24, from 9 am to 2 pm, for the Schneck Foundation annual Thanks a Bunch Lunch for their associates and donors. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
 2. The annual City Jam events at Crossroads Park put on by Seymour Main Street. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
- v. Seymour Police Chief Greg O'Brien shared that the medical leave extension will no longer be needed as the officer in question will be working in Dispatch.
- vi. WPC Director Jarin Gladstein shared they have solicited 5 quotes (4 received back) for a new 1 ton Chevy light duty dump truck (replacing 2005 Ford F250). Quotes ranged from \$65,900 to \$73,500. The request was to go with the quote from Brown Equipment (Sourcewell Provider) for \$69,400. Reason for this provider was they could have the truck within about 45 days, all others were at least until August. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- vii. WPC Assistant Director presented a request for a new Zero Turn mower to replace a problematic 2012 John Deere. 3 quotes (Spartan, John Deere, Skag) were provided from local sources, ranging from \$10,900 to \$15,365. The request was to go with the Skag (\$15,365) unit, as it was commercial grade, and City experience has shown they seem to hold up better over time. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- viii. Clerk/Treasurer Boas presented 2 sewer adjustment requests:
 1. Wendi Boshears 1689 Bell Ford Dr.
 2. Denver Stahl 800 Maplewood Dr.

All requests met the City Requirements, so on a motion by Mr. Lucas, seconded by Mr. Earley, the requests were approved.

G. Miscellaneous Business

- i. Jason Bukowski was present from Moore Shepherd insurance to provide an update on the City's Property, Liability, and Casualty insurance. He shared the quote increase on the current carrier, and the rate with a potential new carrier (5 quotes were sought, 3 declined to bid). Either route, we are probably looking at a double-digit percentage increase for 2024, due primarily to property value increases and severe weather issues. On a motion by Mr. Earley, seconded by Mr. Lucas, the approval was given to sign a new contract (current plan expires 2/1/24) once quotes are finalized.
- ii. The Mayor presented a request for signatures for street closer for new roof A/C units to be placed on the old Tribune building

on St. Louis by Miller Heating and Cooling. This was approved via email.

- iii. The Mayor presented a request for a new handicap parking permit for Linda Sitterding of 307 E. Brown St. There were some concerns of sign placement, and actual use of the spot. Due to past precedent, on a motion by the Mayor, seconded by Mr. Lucas, the permit was approved on a vote 2-1.
- iv. The Mayor presented on behalf of the Knights of Columbus their annual request for Fruelingsfest, May 9 – 12, in the Knights of Columbus parking lot. Trash cans, barricades, and picnic tables will be needed. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- v. Parks Director Chad Keithley shared they are rebidding the park paving improvement project. Bids last year came in well over the Engineer's estimate. Bids are due to arrive Feb. 8th at 10 am.
- vi. DPW Director Chad Dixon shared there was a Utilities meeting for the 2nd St. reconstruction project, and everything is moving forward.
- vii. The Mayor presented the following Service Awards:
 - 1. Adam Surface 15 yrs
 - 2. Lucas Hackman 5 yrs
 - 3. Kerry Bevers 5yrs

Thank you for your service!

On a motion by Mr. Earley, seconded by Mr. Lucas, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas