

# *City of Seymour*

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274  
Phone: 812-522-4020

**MINUTES**  
**BOARD OF PUBLIC WORKS**  
**March 28, 2024**  
**George Green Council Chambers, Seymour City Hall**  
Virtual Option Available

**A. Call to Order**

**B. Those Present:** Mayor Nicholson, Clerk/Treasurer Boas, Brad Lucas, Dave Earley, Building Commissioner Jeremy Gray, Parks Program Director Tracey Cole, Assistant Fire Chief Anthony Walker, Police Chief Greg O'Brien, Mayor Admin Jane Hayes, City Attorney Chris Engleking, Assistant WPC Director Doug Gregory, Media January Rutherford, Parks Director Chad Keithley, Detective CJ Foster, Fireman Andrew Wolka, SMSU Barb Barger, Fireman Matt Montgomery, Police Officer Blake McCrary, DPW Director Chad Dixon, City Engineer Bernie Hauersperger, Parks Admin Emily Goens, WPC Director Jarin Gladstein, Clayton Wetzel, Jared Reedy with the Tribune, and Whitney Koelling and Carrie Riley with Ara.

**C. On a motion by Mr. Earley, seconded by Mr. Lucas, the minutes from the 3/14/24 meeting were approved.**

**D. Public Hearing** – none to report

**E. Old Business** – none to report

**F. New Business**

i. The Mayor presented the following requests for the Farmer's Market parking lot:

1. BBQ Paradise, April 2, 9, 23, 30, from 11am to 6pm.

On a motion by Mr. Lucas, seconded by the Mayor, the request was approved.

2. The Rolling Pig Pin – April 4, 11, 18, 25, 11am to 6 pm, 15, 19, 22, 26, 29, from 11am to 2 pm.

On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

ii. The Mayor presented a special request for road closure for the Seymour Museum Center Summer Gala, August 2 – 3. This involves closing 3<sup>rd</sup> St for tent, Close Chestnut St. from the Alley south of the building through 3<sup>rd</sup> St intersection for safety. Same as was done last year. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

iii. The Mayor presented an Itinerant Merchant License application for approval for Harry Peaden of Stampede Meat,

- INC. – Frozen prepackaged Meat sale April 10 -13<sup>th</sup> at Tractor Supply. Everything was in order. On a motion by Mr. Earley, seconded by Mr. Lucas, the application was approved.
- iv. Representatives from Administrative Resources association (Ara) presented a contract to oversee labor standards for the new SRF loan work as required by the loan program. They were the only bidders on this wastewater project. On a motion by Mr. Lucas, seconded by Mr. Earley, the agreement was approved.
- v. Assistant Fire Chief Walker announced the retirement of Larry Overshiner on 4/5/24. Thank you for your service!
- vi. Parks Director Chad Keithly shared the following requests for Crossroads Park that still need approval by the Park Board.
1. Jackson County Chamber Picnics: May 14 & 22, June 12 & 26, July 17 & 31, August 14, 21, & 28<sup>th</sup>, from 11 am to 1:30 pm.
  2. Jackson County Chamber Christmas at Crossroads, December 6<sup>th</sup>, from 6pm to 8pm. On a motion by Mr. Earley, seconded by Mr. Lucas, both events were approved.
- vii. City Engineer Bernie Hauersperger shared the plan for the repaving of Burkart to 4<sup>th</sup> street and requested the waving of a \$10 excavation fee permit for sewer work in this area in an attempt to prevent patching of the road in the near future. On a motion by Mr. Earley, seconded by Mr. Lucas, the fee was waved.
- viii. WPC Director Jarin Gladstein shared Strand & Associates Conditional Notice of Award for WPC facility upgrades. Again, this was the only bid submitted (Ottenweiler) and came in at \$5.6 million. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
- ix. Clerk Treasurer Darrin Boas presented 2 applications for Sidewalk-Driveway-Curb cuts:
1. Tammy Diggs 301 Emerson Dr – add driveway.
  2. Rusty Sheley 638 Roger Dr – Side driveway
    - a. On a motion by Mr. Earley, seconded by Mr. Lucas, the Diggs permit was approved, and the Sheley is pending approval from Jeremy Gray.
- x. Clerk Treasurer Darrin Boas presented the following Sewer adjustment requests :
1. Nelson/ KMHP 24 Kimberly Ave
  2. Len Hauersperger 725 N. Broadway
  3. Lisa Miller 1633 Bell Ford Dr.
    - a. As the criteria for the requested adjustment was met, on a motion by Mr. Lucas, seconded by the Earley, the adjustments were approved.

## **G. Miscellaneous Business**

- i. The Mayor requested signatures on a road closure of a demo that was approved via email vote for 4Little Birds LLC.

- ii. Police Chief O'Brien shared the department had entered into an MOU with the County to pay for half of the annual cost of the Cellebrite software used for Cell Phone data retrieval.
- iii. Police Chief O'Brien also asked for permission to hire Joseph Fagen as he has passed all required testing and been approved by the State. On a motion by Mr. Earley, seconded by Mr. Lucas, the hiring was approved.
- iv. Clayton Wetzel returned to discuss the removal of a Stormwater fee assessed to the old Kruwell Block location. The bill has been in place through prior ownership and is due to impacted gravel/concrete under a layer of dirt. Mr. Wetzel has spoken to Cooper Concrete, and believes the concrete/gravel was all removed in 2013. After much discussion, it was agreed the Stormwater Manual needs to address at what point can stormwater fees be removed. The Mayor recommended the implementation of a 6 month rebate program to contractors redeveloping property that had structures removed. On a motion by the Mayor, seconded by Mr. Earley, the request to update the Stormwater policy was approved with details to be submitted for approval.

H. The Mayor presented the following service awards:

- i. Barb Barger 25 yrs
- ii. CJ Foster 20 yrs
- iii. Matt Montgomery 10yrs
- iv. Andrew Wolka 5yrs
- v. Chad Keithley 5yrs

Thanks to everyone for your service!

On a motion by Mr. Lucas, seconded by Mr. Earley, the meeting was properly adjourned.

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Mayor Matt Nicholson

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Attest: Darrin Boas