

INSTRUCTION SHEET - REPLAT

The attached forms must be completed to apply for a "Replat" within the jurisdiction of the Plan Commission of the City of Seymour, Indiana. Attached are the following forms:

- 1. REPLAT APPLICATION:** One (1) copy of the application must be filed at least fifteen (15) days prior to the date of the hearing. A "Site Plan" must be attached to each application.
- 2. NOTICE OF PUBLIC HEARING:** One (1) copy must be submitted at the time of filing. After approval, the original will be returned for submission to the newspaper. The cost of publication of the "Notice of Public Hearing" is the responsibility of the applicant. "Proof of Publication" must be furnished to the Secretary of the Plan Commission. A public hearing, as prescribed by law, requires an insertion of legal advertisement at least ten (10) days prior to the date of the hearing.
- 3. PROOF OF MAILING THE NOTICES TO INTERESTED PARTIES:** It is the responsibility of the Applicant to mail the "Notice of Public Hearing" via regular U.S. mail at least ten (10) days prior to the date of the hearing to **at least 2 property owners other than the Applicant(s) in all directions from the perimeter of the subject property and the owners of any subject property who are not the Applicant(s)**. If the owner of the subject real estate is not the Applicant, notice must be mailed to any such owner who does not expressly waive such notice, in writing. Persons owning land across streets, alleys, and corners, as well as others sharing a common boundary are considered interested parties and the Applicant is required to mail the Notice of Hearing to these land owners. A completed and signed "Proof of Mailing Notices to Interested Parties" form must be delivered to the Plan Commission office for placement in the file no later than 4:00 P.M. local time on the day of the public hearing.
- 4. AFFIDAVIT OF SERVICE OF PLAT ON UTILITIES:** The "Affidavit of Service of Replat on Utilities" must be sent via regular U.S. mail or signed and dated by someone from each utility along with a copy of proposed "Replat" within ten (10) days prior to the date of the hearing and returned to this office no later than 4:00 p.m. the day of the public hearing.

**SEYMOUR PLAN COMMISSION
REPLAT APPLICATION**

Replat # _____ Date Filed: _____

Public Hearing Date: _____

Name of Applicant: _____ Phone # _____

Address of Applicant: _____

I (We) hereby apply for Replat approval of the following described subdivision or resubdivision in accordance with section one "zoning" Municipal Code of the City of Seymour, Indiana 1977 as amended. I (we) (am) are the owner(s), duly authorized agents or trustees for the owner(s) of the real estate included in said subdivision or resubdivision.

(NOTE): STRIKE OUR WORDS NOT APPLICABLE.

Name of subdivision or resubdivision: _____

Legal description of subdivision or resubdivision boundaries: _____

Subdivider will have the following physical improvements in the plat:

Public Sewer _____	Street Signs _____
Public Water Supply _____	Sidewalks _____
Paved Streets _____	Street Trees _____
Curb & Gutter _____	Storm Drainage _____
Lot Grading _____	

Area (in acres) _____ # of Lots _____ numbered _____ to _____

Length in miles of new streets to be dedicated to public use:

_____ and _____
(full width dedication)

The land being platted is now owned by _____

as shown in Deed Record Book _____ page _____

Name of Registered Engineer or Surveyor who prepared plat:

_____ phone # _____

Address of Engineer or Surveyor _____

In preparing this application I am acting with full knowledge and consent of the owner.

In addition, I am acting as _____ for and in behalf of the

Subdivider who is _____.

State of Indiana)
) SS:
County of Jackson)

The undersigned, having been duly sworn upon oath says that the above information is true and correct as he/she is informed and believes.

Applicant: _____

Title: _____

**SEYMOUR PLAN COMMISSION
NOTICE OF PUBLIC HEARING FOR REPLAT**

"Notice of Public Hearing" is hereby given on the "Replat" of _____
in the (fringe area) (corporate limits) of the City of Seymour, Indiana. This "Replat"
consists of _____ lots, numbered _____ to _____ inclusive. A public hearing
for the "Replat" will be held by the Seymour Plan Commission for the City of Seymour,
Indiana, in City Hall, 301-309 N. Chestnut Street, on the _____ day of
_____, 20_____ at 7:00 p.m. Petitioner of said subdivision is
_____. This hearing is open to the public, all
adjoining property owners, and other interested persons.

Written communications or objections should be filed with the Commission before 4:00
p.m. on the day of the hearing.

Interested persons may appear in person, or by counsel, to present their views upon the
proposed Replat, at the time and date of public hearing.

Said hearing may be continued from time to time as the Commission may deem
necessary.

A copy of said Replat may be inspected at the office of the Secretary of the Plan
Commission of the City of Seymour, Indiana for inspection by the public or anyone
interested. Said subdivision is located at _____
and more fully described as follows: (legal description attached). This notice given
pursuant to the order of the Seymour City Plan Commission of Seymour, Indiana.

Jeremy Gray, Secretary
Seymour Plan Commission

PROOF OF MAILING NOTICES TO INTERESTED PARTIES

The undersigned hereby certifies that Notice of a Public Hearing for a Replat of _____, was mailed to the last known address of each of the following interested parties:

and that said notices were sent via regular mail via the U.S. Postal Service on the _____ day of _____, 20____, being at least ten (10) days before the date of the public hearing.

Dated: _____, 20____
_____ Applicant

**SEYMOUR PLAN COMMISSION
AFFIDAVIT OF SERVICE OF PLAT TO UTILITIES**

The undersigned hereby certifies that copies of the "Replat" of
_____ Subdivision was delivered and signed for or sent via
U.S. mail to the following public utilities and the Board of Public Works & Safety of the
City of Seymour at least ten (10) days prior to the date of the hearing.

<u>UTILITY NAME</u>	<u>PERSON RECEIVING</u>	<u>DATE</u>
VERIZON		
DUKE ENERGY		
IN AMERICAN WATER CO.		
VECTREN		
COMCAST		
CITY ENGINEER		
U.S. POST OFFICE		
JACKSON TOWNSHIP ASSESSOR		
REDDING TOWNSHIP ASSESSOR		
WATER POLLUTION CONTROL		
FIRE DEPARTMENT		
SEYMOUR ADMINISTRATION BLDG. (Attn: Randy Kerkhoff, 1638 S. Walnut St.)		

Applicant

US Post Office
Frontier
IN-AWC
Water Pollution Control
Jackson Co. Assessor
Vectren Energy
Duke Energy
Seymour Comm. Schools
Administration Bldg.
City of Seymour, Fire Dept. #1

321 N. Chestnut Street, Seymour
1233 W. Tipton Street, Seymour
P.O. Box 253, Seymour
5716 E. C.R. 525 N., Seymour
111 S. Main St., Ste 116, Brownstown, IN 47220
509 W. 2nd Street, Seymour
1625 E. Tipton Street, Seymour

1638 S. Walnut Street, Seymour
318 East Street., Seymour