

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
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MINUTES BOARD OF PUBLIC WORKS July 27, 2023

George Green Council Chambers, Seymour City Hall
Virtual Option Available

- A. Call to Order by Acting Board President Intern Kaylee Waskom**
- B. Those Present:** Mayor Nicholson, Clerk/Treasurer Boas, Dave Earley, Jim Potts via GoTo Meeting, January Rutherford, Jane Hayes, Police Chief O'Brien, 2nd Deputy Melissa Herndon, Engineer Bernie Hauersperger, 1st Deputy Nancy Pulsford, Fire Chief Brad Lucas, Assistant Fire Chief Eric Roll, WPC Superintendent Jarin Gladstein, Assistant WPC Superintendent Doug Gregory, Solomon Rust, The Tyler Wayt Family, Transit Director Taylor Wayt, Interns Brandon Rodriguez and Kaylee Waskom, City Attorney Chris Engleking, Michael Bechert, and Erika Malone from the Tribune.
- C. On a motion by Mr. Earley, seconded by the Mayor, the minutes from the 7/13/23 meeting were approved.**
- D. Public Hearing** – none to report
- E. Old Business** – none to report
- F. New Business**
- A request was presented for the Farmer's Market Lot on August 9, 16, 23, 30 for Lola's Modern Kitchen from 11 am to 2 pm. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
 - A request was presented by Pacey Apothecary for a Beer Garden and Temporary Fencing on the sidewalk at 125 W. 2nd St, from 6 pm to 10 pm on August 19th. On a motion by Mr. Earley, seconded by the Mayor, the request was approved. There was a request for a food truck (Lola's Modern Kitchen) to set up in the parking spots in front of Pace Apothecary from 10 am to 10 pm, coinciding with Scoop the Loop. On a motion by the Mayor, seconded by Mr. Earley, this request was tabled due to traffic concerns during Scoop the Loop.
 - A request was presented by Coventry Homeowners Association for August 20, from 4 to 7 pm, to close Dover Court. DPW was asked to provide 4 Picnic Tables and Trash Cans. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
 - Solomon Rust requested the closure of the alley and sidewalk adjacent to his restaurant on Indianapolis Avenue for 6 days (2 – 3 day intervals)

for signage being painted on his building. On a motion by the Mayor, seconded by Mr. Earley, the request was approved.

- 2 Food truck permits were presented, 1 for renewal Brenda's Ice Cream, and one new license for Foodle Gang Bites, LLC. All paperwork was in order, on a motion by Mr. Earley, seconded by the Mayor, the requests were approved.
- Michael Bechert from ARA presented an update on the OOR grant home repair program and requesting board approval for 5 more homeowners to receive repairs. 14 homeowners have received help from this grant. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- Fire Chief Brad Lucas was present to open bids for the Station 1 remodel. 3 Bids were received coming from Harmon, T&D Construction, and Ferguson. Bids were read aloud and taken under advisement. Award bid should be announced at the next Board of Works meeting. Chief Lucas also requested the hiring/swearing in of Fireman Tyler Wayt. He will start 7/30/23. On a motion by Mr. Earley, seconded by the Mayor, the request to hire was approved.
- Police Chief Greg O'Brien requested permission to hire Levi Peacock to replace retiring Officer Tim Toborg. Tim will be retiring early next year. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- WPC Assistant Director Doug Gregory requested renewal with JJ Keller for their CDL training support. Cost is \$670.83, and next year will drop to \$345.83. Cost is shared with DPW. On a motion by Mr. Earley, seconded by the Mayor, the renewal was approved. Doug also requested approval to enter into an agreement with Korterra, a cloud-based company that helps with tracking/dispersing utility locate requests. WPC currently operates on a fax-based system, which will no longer be available in 2024. Annual cost of \$4,875, initial startup cost of \$1340. This covers up to 5200 locates per year, about the City's average. Locates above that number will be \$.29 each. On a motion by the Mayor, seconded by Mr. Earley, the request was approved.
- WPC Director Jarin Gladstein presented 2 change orders totaling approximately \$73,000 for the Mutton Creek project. One was for boring instead of digging in the wetland area, and the second was due to other utilities located at the US 31 and 50 intersection. This change still keeps costs substantially below the next highest bidder of the project. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- City Engineer Bernie Hauersperger presented the LPA for 2nd St for an additional signature from Mr. Earley. Bernie also presented the 2023 CCMG contract for signature from MAC Construction. Contract amount of \$1,666,000.00. On a motion by the Mayor, seconded by Mr. Earley, the contract was approved. Finally, Bernie presented the LPA consultant contract for the 2nd St project from Janseen and Spaans as the inspectors for the project. Cost not to exceed \$1,140,000. This will be part of 80/20 state match. On a motion by the Mayor, seconded by Mr.

Earley, the contract was approved. Work could start on the 4th and O'Brien roundabout this year.

- Clerk Treasurer Boas presented a sewer adjustment request for the Seymour City Pool due to evaporation. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

G. Miscellaneous Business

- A request was presented for a new food truck permit by Mark and Beth Schultz Small Town Sweets. Everything was in order, so. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- A request was presented for the Farmer's Parking Lot for Chick Fil A on August 4, 7, 11, 14, 18, 21, 25, 28 from 11 am to 1 pm and a few evenings on these dates. On a motion by the Mayor, seconded by Mr. Earley, the request was approved.
- The Mayor presented Carla Warner with her 20 year service award. Thank you for your service!

On a motion by Mr. Earley, seconded by the Mayor, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas